

# WISTOW

## PARISH COUNCIL

### Minutes of the meeting of The Wistow Parish Council

<b>DATE</b>	Tuesday 10 <sup>th</sup> September 2024		
<b>TIME</b>	19.00		
<b>LOCATION</b>	The Methodist Church, Wistow		
<b>Present</b>			
<b>Name</b>	<b>Role</b>	<b>Name</b>	<b>Role</b>
Robin Poskitt (RP)	Chair	Kevin Moore (KM)	Councillor
Amie Kendal (AK)	Councillor	Michael Hewan (MH)	Councillor
Andy Copley (AC)	Councillor	Richard Harrison (RH)	Councillor
<b>Absent</b>			
Dominic Tyler (DT)	Councillor		
<b>In Attendance</b>			
Samantha Edwards	Clerk		
Public Attendees	1		
<b>AGENDA</b>			
<b>Number</b>	<b>Description</b>	<b>Action</b>	
<b>01/0924</b>	<p><b>Welcome &amp; Apologies</b> The meeting was opened by Chair, and everybody was welcomed to the meeting. There were apologies of absence from DT, and these were consented to.</p>		
<b>02/0924</b>	<p><b>Confidentiality and declaration of interests.</b> There were no confidential items to highlight. There were no declarations of interest were made.</p>		
<b>03/0824</b>	<p><b>Minutes of the last meeting</b> The minutes of previous meeting held on 9<sup>th</sup> July 2024 had been previously circulated. These were proposed and accepted unanimously. The minutes were ratified as a true and correct record of the meeting. Minutes had been published in draft form and would now be updated to approved.</p> <p><b>Matters Arising:</b> There were no matters arising not covered by the actions arising.</p>	<b>MH</b>	
<b>04/0924</b>	<p><b>Public Issues</b> <b>Station Road / Village Drainage</b> Dyke needs to be maintained and kept clean now it has been cleaned out by drainage board. Drain going out to Cawood also appears to be blocked and communicating with the farmer and drainage board to clear it out. Chasing Yorkshire Water about the drainage on Cawood Road in general and how it runs under the houses.</p> <p><b>Q: - Where it runs underground, how are the pipes cleaned out?</b> <b>A: - This is why we need to speak to Yorkshire Water regarding how its maintained.</b> <b>Q: - Has the dyke been dug out?</b> <b>A: - Yes. It was all done properly and dug out.</b></p>		

### **Plantation House**

RP has spoken to the developers. Currently waiting for access permission to half the land so only building at the front to start off. Nothing further will happen or start until December 24 due to some contract issues, but the development is all approved and passed through planning.

**Q: - Will the delay affect the plantation house S106 coming through that's in the budget?**

**A: - No, it's still going ahead, just affects the dyke access.**

Item can now be removed as a standing agenda item.

### **Cobblers Cottage**

Not heard anything following written letters sent to local MP. RP has written to the enforcement officers requesting a meeting. Appeal was refused back in November 2023 so there shouldn't be anybody going into the property and staying there.

### **Public Groups Update:**

**All councillors in agreement to change name from working groups to public groups.**

- Events – Agreed to do a Christmas Event and meeting next week to discuss.
- Dog Group – No updates to report. Still not had a response from NYC regarding the bin of field lane. Chased and advised the order had been received but still not fitted.
- Christmas Lights – Nothing to update. Need to be looking to plan lights in January for November / December. There is a contact in the village and meeting to be arranged with DT/SE to get costs and in place for next year.
- Environmental Group – No updates to report.

### **Lintott:**

Received a request to look at clearing of the village pond. It has been controlled with sprays but is getting a little out of control. Some councillors will do a clear up exercise over the next 2-3 weeks to keep on top of it. Can't be done during the summer as there have been moor hens nesting in there. Clearing is usually done in October; it's just got more overgrown due to the weather we have had.

**Q: - Does this need to be put onto a maintenance contract?**

**A: - It can be, but this is just an additional cost.**

**Q: - Why has the working group stopped?**

**A: - It hasn't, it was just a volunteer who has retired. Since he retired its cleared by the councillors, usually in October.**

**ACTION: Date to be agreed and then put out a note on social media for volunteers.**

### **Keane**

Request for food trucks and an ice-cream van on the Jubilee Hall Car Park next May for a wedding.

**Councillors in agreement to approve request.**

### **Marsden**

Container on the carpark for the tennis club if needed from 16<sup>th</sup> September while resurfacing takes place.

**Councillors in agreement to approve request.**

### **Kitchen**

Request for details of the owners of the land with the disused greenhouses on at the bottom of Field Lane.

Unable to provide details due to GDPR, however they are available at the Land Registry Office for a small fee.

### **Williams**

	<p>Walks Guide requested for an upcoming holiday to the village. These have been sent by RH.  <b>ACTION: SE to send by email, AC to add to website. Also consider changing the map on the village green notice board to include the walks and details. Also update the QR code.</b></p> <p><b>Village Hall</b>  Committee has approached the council to request that when quotes are obtained for the new CCTV system, if a camera can be added to cover the inside entrance of the hall.  <b>Councillors in agreement to approve request and include in upgrades.</b></p> <p><b>Highways</b>  Last week both Carr Lane and Garmancarr were closed. Highways should request approval to close roads from the parish council or only close 50% of the road so access is still viable. Highways don't have to consult the PC, but we can send a letter asking if they would consider discussing road closures with us.  <b>ACTION: AC to draft letter to be sent to Highways.</b></p> <p><b>Fencing on The Green</b>  Quite a few posts that need to be replaced and need a quote for some new posts.  <b>ACTION: RP and KM to look at fence post protectors, Quotes from Toby Johnson and Richard Sherwood.</b></p> <p><b>Smartstart Banner</b>  Banner added to the car park fence at the Jubilee Hall. Banner was ordered and placed on the fence prior to permission being requested. Banner has been up for a couple of months now. Discussion around the banner and the pros and cons and all councillors were in agreement that the banner should be removed.  <b>ACTION: RP to speak to Smartstart to have the banner removed. Permission to advertise this way should be applied for and would be considered for a very short period of time for a specific reason.</b></p>	
<p>05/0924</p>	<p><b>Village Maintenance</b>  <b>S106 Funding</b></p> <p><b>Jubilee Hall Car Park</b>  DT Ongoing with quotes.</p> <p><b>Benches</b>  Discussion around if WPC should just decide where to put new benches but general consensus was that the community should have a say. Councillors to send ideas of where they think they should go and then we can do a flyer in the village magazine or a Facebook poll.  <b>ACTION: Ideas for benches sent to all councillors and then do a Facebook poll or survey in village magazine.</b></p> <p><b>Bike Rack at Village Hall</b>  Removed and quote to be renovated during the holidays. Approximately £300 and will take 2 weeks.  <b>Councillors all in agreement to proceed.</b></p> <p><b>Canopy Area at Playing Field</b>  Quotes being obtained.</p> <p><b>Match Funding</b>  This will start progressing as quotes are received for projects.</p> <p><b>Fitness / Exercise Equipment</b></p>	

	<p>DT has met with 2 companies and still has 1 to meet. Waiting for quotes to be sent through. Contacted Sports England to enquire about a grant.</p> <p><b>Bin Emptying Rota</b> Discussion around the emptying of the bin. KM and RP will empty it regularly. Call also needs to be made to have The Salvation Army clothes bin emptied.</p>	
06/0924	<p><b>Planning</b> Details of planning applications had been previously circulated for comments from the council. <b>There were no planning applications to consider.</b></p> <p><b>Q: - When the parish plan was done, does it state in there that when new houses are built there should also be sufficient parking built as well?</b> <b>A: - Yes, it does.</b> <b>A: - Problem is it just goes by the wayside.</b> <b>Q: - Can we request a yellow line from the corner of Pinfold Hill up towards school?</b> <b>A: - This needs to be submitted to Highways.</b></p>	
07/0924	<p><b>Policies</b> - CCTV Ongoing. Will be circulated when completed.</p>	
08/0924	<p><b>Ongoing Items</b> Items listed in appendix attached. Items updated with comments and actions. The following items had all been completed and removed from the list:</p> <ul style="list-style-type: none"> <li>- Dog Waste Bin Stickers – Completed by AK, sent to RH.</li> <li>- Football Litter Pick Day – Took Place las weekend, completed.</li> <li>- Shrubbery Cut Back – Completed.</li> <li>- Hedge Maintenance – Good response, completed.</li> <li>- Noticeboards – Completed.</li> </ul> <p><b>Speed Awareness Update</b></p> <ul style="list-style-type: none"> <li>- Applied for camera usage.</li> <li>- Training to be booked with North Yorkshire Police.</li> <li>- DT will purchase cameras.</li> <li>- Signs on opposite side of the road not done due to vegetation.</li> <li>- Speed signs could do with cleaning.</li> <li>-</li> </ul> <p><b>CCTV</b> Obtaining quotes but approximately £600=£1000. <b>ACTION: RP to get Quotes to upgrade system, notice to say CCTV is recording, Policy Document and Password Management Policy.</b></p>	
09/0924	<p><b>Updates from Working Groups and consideration of actions:</b></p> <p><b>Finance (DT/RH/ SE)</b></p> <ul style="list-style-type: none"> <li>- Meeting to be agreed for November to agree precept to submit for an early deadline as requested.</li> </ul> <p><b>Website (MH/AK)</b></p> <ul style="list-style-type: none"> <li>- No Issues / Updates</li> </ul> <p><b>Social Media / Facebook</b></p> <ul style="list-style-type: none"> <li>- SE now provided with Facebook access.</li> <li>-</li> </ul> <p><b>Policies and Procedures (RH)</b></p> <ul style="list-style-type: none"> <li>- CCTV Policy to draft.</li> </ul>	

	<p><b>Playground &amp; Playing Field (RH/AK)</b></p> <ul style="list-style-type: none"> <li>- Playground and Skatepark inspections completed, and reports circulated to all councillors.</li> <li>- Lots of recommendations, however they are not retrospective. There are some items that need to be addressed: Rivets, fence and plastic covers.</li> </ul> <p><b>ACTION: RP and RH to address issues raised.</b></p> <p><b>Cemetery (DT / RP)</b></p> <ul style="list-style-type: none"> <li>- Costs for tree cutting approx. £4225 + VAT. Needs to be done while we are out of nesting season. Cost built into budget.</li> <li>-</li> </ul>	
<b>10/0924</b>	<p><b>Private Session:</b></p> <p>Confidential Discussion around the following items:</p> <ul style="list-style-type: none"> <li>- Resignation of Councillor Kendal.</li> <li>- Solar Farm at Scalm Park.</li> </ul>	
	<p><b>Date of next meeting:</b></p> <ul style="list-style-type: none"> <li>- 8<sup>th</sup> October 2024 @19.00pm</li> <li>-</li> </ul> <p>The meeting closed at 21.05pm</p>	