

WISTOW

PARISH COUNCIL

Minutes of the meeting of The Wistow Parish Council

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| DATE | Tuesday 16 th April 2024 | | |
| TIME | 19.00 | | |
| LOCATION | The Methodist Church, Wistow | | |
| Present | | | |
| Name | Role | Name | Role |
| Richard Harrison (RH) | Councillor | Robin Poskitt (RP) | Councillor |
| Aimee Kendal (AK) | Councillor | Michael Hewan (MH) | Councillor |
| Andy Copley (AC) | Councillor | Kevin Moore (KM) | Councillor |
| Absent | | | |
| Dominic Tyler (DT) | Chair | | |
| In Attendance | | | |
| Samantha Edwards | Acting Clerk | | |
| Public Attendees | 4 | | |
| AGENDA | | | |
| Number | Description | | Action |
| 01/0404 | <p>Welcome & Apologies The meeting was opened by Clerk, and everybody was welcomed to the meeting. There were apologies of absence from DT which were consented to, and the clerk asked for nominations for chair in his absence.</p> <p>RH was nominated by AK, and this was seconded by MH.</p> | | |
| 02/0404 | <p>Confidentiality and declaration of interests. There were no confidential items to highlight. The following declarations of interest were made:</p> <ul style="list-style-type: none"> - MH declared an interest in the church grant. | | |
| 03/0404 | <p>Minutes of the last meeting The minutes of previous meeting held on 12th March 2024 had been previously circulated. These were approved unanimously and ratified as a true and correct record of the meeting. Minutes had been published in draft form and would now be updated to approved.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> - Public Meeting. Date proposed of 2nd June 1030-12pm at the village hall. Jillian Marsden was informed of the booking. Advertise on Facebook and website, posters around the village. AK and SE to do advertising. - Clerks Vacancy Advert – MH had spoken with YLCA, and the vacancy does have to be advertised despite a cover clerk being in place for 9 months. Advert to be drawn up and placed on the village noticeboard. temp contract to be put in place and contact for successful candidate. All needs to be done as a matter of urgency. - | | <p>MH</p> <p>AK/SE</p> <p>RH/DT/RP</p> |
| 04/0404 | Public Issues | | |

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| | <p>Station Road / Village Drainage RP has spoken to a lot of farmers and gathered information relating to the dykes and drainage. Has 2 more to visit. Will then put in a specific advert in village magazine about what is needed from community. Should hopefully all be done in the next week to be able to move forward.</p> <p>Plantation House Plantation House S106 funding agreed at £8910 and £12500. Need to get it specified so it can be allocated and not clawed back.</p> <p>Working Groups Update:</p> <ul style="list-style-type: none"> - D-Day- Had first meeting to plan the event. D-Day is 6th June and have decided that the event will take place on the same day at Jubilee Hall and Field from 6pm that evening. Beacon will be lit at 9pm. Second meeting planned for 17th April at 7pm. <p>No further updates, SE to circulate email sent to DT / RH with list of emails for each working group.</p> <p>Joyce – Quickline There are other providers in the village for fibre not only Quickline but this is dependent on where you are. Deadline for pushing out the old copper system keeps getting delayed as there isn't the infrastructure to deliver what is needed so people won't be left with nothing. Suggest that contact is made with NYC to obtain what the policy is and the schedule of proposed works. CLERK TO ADVISE DIRECTLY.</p> <p>Hind – Cobblers Cottage. Overview of the concern raised to council was given regarding the property operating as holiday let despite planning permission being denied and enforcement notices being issued. Community has put a lot of work into this and have involved the local MP who has also been in touch with Selby planning but not getting any further with getting it closed down. Hoping that the WPC may be able to help with dialogue with NYC. ACTION: WPC to speak with SDC to find out how committed they are with enforcing the next steps agreed and hopefully be able to put some pressure on. Mr Hind to forward copies off all correspondence so WPC have the correct contact names to go to directly. WPC will also contact various letting agencies.</p> <p>Howard – Hedgehogs RH has made contact with them previously, would be good to invite them to the informal council meeting in June so people can speak to them directly. Q: - Do we want to invite other companies to attend this meeting? A: - I think initially it should just be councillors and then see how well this goes and consider different companies moving forward.</p> <p>Selby Striders Have requested use of the playing field on the evening of Tuesday 2nd July, 630-845pm for overflow car parking. Happy to allow use subject to the condition of the field. SE and RP will inspect the evening before and make contact with them with any alternative arrangements.</p> <p>Lane – Community Football Email received regarding using the field each Thursday and various Saturdays for overflow car parking. Email wasn't clear on what help was being asked for and clerk has asked for some clarity around other issues raised. RP agreed to attend on Thursday and speak with them directly regarding the concerns.</p> | <p>RP</p> <p>RH</p> <p>CLERK</p> <p>RP</p> <p>SE/RP</p> <p>RP</p> |
| 05/0404 | <p>Planning Details of planning applications had been previously circulated for comments from the council.</p> | |

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| | <p>Old Ouse Farm Replace barn with an alternative building. Councillors in agreement but would like to request that there is some brick around the outside, so it is in keeping with the village as it is road fronting brick building. RP will go and speak to him and then it can be updated on the portal.</p> <p>Comments to be added to planning portal.</p> | RP/SE |
| 06/0404 | <p>Policies Code of Conduct This is being worked on, it's a large document and will be brought to the next meeting in May.</p> | RH |
| 07/0404 | <p>Ongoing Items Items listed in appendix attached. Items updated with comments and actions. The following items had all been completed and removed from the list:</p> <ul style="list-style-type: none"> - Climate policy to be added to website. Action Completed. - War Memorial – RH spoke to them. Action Completed. - Air Ambulance clothing bin. Action Completed. - Sexual Harassment policy now included in Code of Conduct. Action Completed. | |
| 08/0404 | <p>Updates from Working Groups and consideration of actions:</p> <p>Finance (DT/RH/ SE)</p> <ul style="list-style-type: none"> - Payment list circulated to councillors for March 24. - Budget forecast for 24/25 circulated to councillors. <p>Councillors had been sent a budget forecast for the financial year 24/25. MH commented that he didn't think it was right that there was such a large income with no spend allocated against it however RFO did remind councillors that this was a forecast which shows income against planned expenditure and as discussed previously planned expenditure of the S106 money is yet to be agreed.</p> <p>Following change to be made:</p> <ul style="list-style-type: none"> - Predicted Insurance Premium forecast should be way higher than the 10% predicted. - Training Budget to be increased to £500. <p>ICO Date Subscription – can we check the amount and that we are subscribed to this.</p> <p>-</p> <p>Website (MH/AK)</p> <ul style="list-style-type: none"> - Democratic Services – Not up to date. MH highlighted that DT wasn't on their website and also new councillors. Clerk advised that AC had been authorised last week and should be and confirmed that DT was listed. Chase up KM. - Comment left on News item which was unpleasant. Look to put a captcha in place for people leaving comments to avoid this. - Email – discussion around emails boxes reaching the limit and if we needed to pay to upgrade the storage. Initially just needs a good clean up from old emails being retained and items that are no longer needed. All Councillors to have a clean up of email before the next meeting. - <p>Policies and Procedures (RH)</p> <ul style="list-style-type: none"> - Updates agreed in item 06/0404. <p>Playground & Playing Field (RH/AK)</p> <ul style="list-style-type: none"> - No Updates. <p>Cemetery (DT / RP)</p> <ul style="list-style-type: none"> - Tree cutting deadline has been missed as needed to be completed by March. | <p>SE</p> <p>SE</p> <p>SE</p> <p>MH</p> <p>ALL</p> |

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| | <ul style="list-style-type: none"> - S73 is nearly completed, Carpark size has changed so needed to be amended and will be sent when agreed. | |
| 10/0404 | <p>Urgent Items not on agenda:</p> <p>Grass Cutting – Cutting has now been arranged. Not sure that anybody is responsible, but it's been a combination of the rain and weather which means the grass has grown quicker than it should. Need to be mindful of dates for the first and last cuts when we renew the contract.</p> <p>Meetings to stay on the second Tuesday of each month for the 24/25 year.</p> <p>Dates to be agreed for Annual Parish Meeting, Annual Parish Council Meeting and also Annual AGM late May or early June.</p> | |
| | <p>Date of next meeting:</p> <p>The meeting closed at 21.25pm</p> <ul style="list-style-type: none"> - 14th May 2024 at 19.00pm | |