

# WISTOW

## PARISH COUNCIL

### Minutes of the meeting of The Wistow Parish Council

<b>DATE</b>	Tuesday 9 <sup>th</sup> January 2024		
<b>TIME</b>	19.00		
<b>LOCATION</b>	The Methodist Church, Wistow		
<b>Present</b>			
<b>Name</b>	<b>Role</b>	<b>Name</b>	<b>Role</b>
Richard Harrison (RH)	Councillor	Robin Poskitt (RP)	Councillor
Amie Kendal (AK)	Councillor	Michael Hewan (MH)	Councillor
<b>Absent</b>			
Margaret Horton (MHO)	Clerk	Dominic Tyler (DT)	Chair
<b>In Attendance</b>			
Samantha Edwards (SE)	Acting Clerk		
Public Attendees	2		
<b>AGENDA</b>			
<b>Number</b>	<b>Description</b>	<b>Action</b>	
<b>01/0124</b>	<p><b>Welcome &amp; Apologies</b> There were apologies of absence from DT.</p> <p>In the absence of the chair RP was nominated by RH and seconded by MH to stand as chair for the meeting.</p> <p>The meeting was opened by RP, and everybody was welcomed to the meeting.</p> <p>.</p>		
<b>02/0124</b>	<p><b>Confidentiality and declaration of interests.</b> There were no confidential items to highlight. There were no declarations of interest.</p>		
<b>03/0124</b>	<p><b>Minutes of the last meeting</b> The minutes of previous meeting held on 12<sup>th</sup> December 2023 had been previously circulated. These were approved and ratified as a true and correct record of the meeting. Minutes had been published in draft form and would now be updated to approved on the website.</p> <p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>- All matters arising had been addressed in the action sheet.</li> </ul>	<b>MH / AK</b>	
<b>04/0124</b>	<p><b>Councillor Recruitment</b> Currently have 3 applications for the councillor vacancies. Need to agree dates and times to interview candidates. DT had submitted some suggested dates of 16<sup>th</sup>. 23<sup>rd</sup> and 30<sup>th</sup> January. All councillors can do all three of these dates.</p> <p>Clerk to email candidates to see which one is preferred and update. Clerk to resend out list of questions looked at previously in October. It was agreed that whilst all councillors</p>	<b>SE</b>	

	would be present that only 2 should ask questions and this would be DT and RP. Both to meet prior to interview date.	
<b>05/0124</b>	<p><b>Public Issues</b> <b>Fence Panel</b> Only 1 original resident left from the group who agreed to maintain this fence. Resident has had quotes to repair and completed the work and has asked if the WPC would make a donation towards the costs. WPC in agreement that this would set a precedence and would be unable to contribute towards a private fence repair.</p> <p><b>Drainage on Station Road.</b> RP has been in touch with farmer (CC) who visited the site and gave lots of information. Drainage board came out and have dug out the dyke which they did as a gesture of goodwill. CC spoke with the drainage board engineer regarding the final drainage pipe and where this leads to and there needs to be some communication with NYC and the Plantation House development so these issues are taken into consideration and addressed going forward otherwise this could be a bigger problem. As the local council need to be looking to the future and trying to get the issue resolved. WPC to approach Selby Council and North Yorkshire about what to do going forward and make positive progress with the drainage system. Also, to make local John Cattanach aware and bring it up as a concern at the development meeting on 10<sup>th</sup> January. RP to Lead.</p> <p><b>Q: - Should we contact the local landowners as well?</b> <b>A: - We should go to the official bodies first and then approach local landowners.</b></p> <p>Question was raised over public issues that come in after the agenda deadline and if they should have to wait until the next months meeting. It was agreed that if an item was deemed important enough then a notice would placed on the website to say the following item came in; after the Agenda was published and it will be discussed at (date and time of meeting) and actions agreed.</p>	<b>RP</b>
<b>06/0124</b>	<p><b>Planning</b> Details of planning applications had been previously circulated for comments from the council.</p> <p><b>Wesgarth, Cawood Road</b> Single Storey Extension. No Objections.</p> <p><b>Church Dene</b> Plans circulated. Health &amp; Safety concerns as there are no sight lines to protect public on footpath nor vehicles on the highway during egress from premises. There will need to be a drop curb and wall removal, therefore material used should be in keeping. Previous similar applications have been objected to. Objection based on H&amp;S aspect of coming out onto a main road blind bend.</p> <p><b>Comments to be added to planning portal.</b></p>	<b>SE</b>
<b>07/0124</b>	<p><b>Policies</b></p> <p><b>Online Banking</b> All amendments requested have been made by RH. Councillors were in agreement to ratify and adopt the Online Banking Policy. Policy to be added to the website.</p>	<b>MH / AK</b>

<p><b>08/0124</b></p>	<p><b>Ongoing Items</b>  Items listed in separate appendix. Items updated with comments and actions.  The following items had all been completed and removed from the list:</p> <ul style="list-style-type: none"> <li>- Online Banking Policy – Completed.</li> <li>- Hedgehog project – Completed.</li> <li>- EON Tariff – Completed.</li> <li>- Public Issue Fence Panel – Completed.</li> <li>- Public Issue Footpath – Completed</li> </ul> <p>Hedgehog project to be added to Website and Facebook. AK to try and get project circulated through the school parent mail via the school office too. Clerk to send through contact details of anybody who enquires through the contact page to get involved.</p> <p><b>Q: - Do we also need to advertise that it is coming up to the year end and remind groups to check our policy and ask for any donations?</b>  <b>A: - yes, we could do this via the website and Facebook page.</b>  RH to do donation request visual to be added to social media.</p>	<p><b>SE</b></p> <p><b>MH/ AK/ RH</b></p> <p><b>MH/ AK/ RH</b></p>
<p><b>09/0124</b></p>	<p><b>Updates from Working Groups and consideration of actions:</b></p> <p><b>Finance (DT/RH/ SE)</b></p> <ul style="list-style-type: none"> <li>- Payment list circulated to councillors for December 2023</li> <li>- EON Tariff – Better rate now than agreed so keep as it is until this changes.</li> <li>- Precept request for 24-25 due. Ask for extension and submit once budget is agreed,</li> <li>- 22/23 Vat reimbursement. Papers are all with MHO – RP to collect.</li> <li>- Defibrillator Grant through BHF to be registered.</li> <li>- AGAR 22/23 to be sent electronically and added to website.</li> <li>- Insurance Renewal</li> </ul> <p><b>Website (MH/AK)</b></p> <ul style="list-style-type: none"> <li>- Draft minutes to be removed and replaced with approved version after the meeting.</li> <li>- NetWise have supplied a statistics report which was circulated.</li> <li>- Look at reviewing website in New Year as not very engaging. Trial for new look has been sent but needs testing to see what it looks like.</li> </ul> <p><b>Policies and Procedures (RH)</b></p> <ul style="list-style-type: none"> <li>- Updates agreed in item 07/0124</li> </ul> <p><b>Playground &amp; Playing Field (RH/AK)</b></p> <ul style="list-style-type: none"> <li>- Work on the playground has been completed.</li> <li>- Quotes for new equipment with the balance which is £3500. Hoping to have some cost by the end of the month.</li> </ul> <p><b>Q: - Looking at the Plantation house funds, if we were to put all this into the playground, would we be able to fit all the equipment in?</b>  <b>A: - There is scope to build further out the boundary and also looking at other ideas such as maybe a teenager hangout or new goal posts. There is also some equipment to be taken out such as the mushrooms so there will be room.</b>  <b>Q: - Do we also need to look at the wooden fence between the carpark and village hall?</b>  <b>A: - Yes, this will need looking at when the weather changes in the summer. Really need a works delegation scheme which includes a list of planned maintenance around the village to be completed.</b></p> <p><b>Cemetery (DT / RP)</b>  RP is still completing the section 73. RP has requested a spend projection quote through TJ and will chase this.</p>	<p><b>ALL MHO</b></p> <p><b>MH</b></p> <p><b>RP</b></p>

	RP also met with CC who is happy to come and do a cut and round up at cost. He has suggested that we start to manage this and keep on top of it. Arrange a working group also to chop up the fallen tree in return to keep the logs.	
<b>10/1223</b>	<p><b>Private Session</b></p> <p>FOI request information has been completed to be sent. (AGAR)</p> <p>Councillors were kept updated around clerks (MHO) leave of absence and put together a contact plan for her return. RP will be the main contact for MHO.</p> <p>Plantation House Implications for Station Road. RP to attend the development meeting and raise the issues with regards the dyke and drains and where these fit into the plan.</p>	<p><b>SE</b></p> <p><b>RP</b></p> <p><b>RP</b></p>
	<p><b>Date of next meeting:</b></p> <p>The meeting closed at 21.15pm</p> <p>- 13<sup>th</sup> February 2023 7pm</p>	