

WISTOW

PARISH COUNCIL

Minutes of the meeting of The Wistow Parish Council

DATE	Tuesday 12 th December 2023		
TIME	19.00		
LOCATION	The Methodist Church, Wistow		
Present			
Name	Role	Name	Role
Richard Harrison (RH)	Councillor	Robin Poskitt (RP)	Councillor
Aimee Kendal (AK)	Councillor	Michael Hewan (MH)	Councillor
Dominic Tyler (DT)	Chair		
Absent			
Margaret Horton (MHO)	Clerk		
In Attendance			
Samantha Edwards (SE)	Acting Clerk		
Public Attendees	2		
AGENDA			
Number	Description	Action	
01/1223	<p>Welcome & Apologies</p> <p>The meeting was opened by Chair, and everybody was welcomed to the meeting. There were no apologies of absence.</p> <p>.</p>		
02/1223	<p>Confidentiality and declaration of interests.</p> <p>There were no confidential items to highlight. The following declarations of interest were made:</p> <ul style="list-style-type: none"> - MH declared an interest as a member of the gardening group. 		
03/1223	<p>Minutes of the last meeting</p> <p>The minutes of previous meeting held on 14th November 2023 had been previously circulated. These were approved and ratified as a true and correct record of the meeting. Minutes had been published in draft form and would now be updated to approved on the website.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> - All matters arising had been addressed in the action sheet. 	MH / AK	
04/1223	<p>Councillor Recruitment</p> <p>Currently have 3 vacancies. Received 2 applications and have a further expression of interest. If we only have the 2 applications both will be co-opted in at January's meeting however if the 3rd application comes back before 14th December, then there will have to be an interview process. Dates need to be agreed.</p> <p>Clerk to circulate email with available dates from RP and herself.</p>	SE	

<p>05/1223</p>	<p>Public Issues</p> <p>Defibrillator at Village Hall</p> <p>There have been two events in the village to raise funds towards another defibrillator at the village hall. The Kings Coronation raise £275, and Winter Wonderland raised £640. There may also be some funds from a Bingo event which need to be confirmed. RH was approached by a resident who can get a staff discount on a defibrillator and would therefore hopefully be able to decrease the price to within the range that is currently sat in the pot.</p> <p>There are also some government grants for match funding up to £750 and also funding available through the British Heart Foundation.</p> <p>A quote for installation has been requested through Heron Electrical</p> <p>Actions:</p> <ul style="list-style-type: none"> - Clerk to obtain information from Government Grant - Clerk to obtain information from Heart Foundation. <p>Q: - <i>There have been some conversations about two further defibrillators in the village at Maisy Moos and the Pub, will these also be maintained by the council?</i></p> <p>A: - <i>No then organisations will maintain these themselves.</i></p> <p>Q: - <i>Who will maintain the one at the village hall?</i></p> <p>A: - <i>Jane Jones does the existing one at the moment but maybe the village hall could take over this one.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> - Speak to Tennis Club about contributing to the maintenance cost (DT) <p>Fallen Fence Panel Dog Bin</p> <p>Contacted by member of the public regarding fallen fence panel. Councillors have looked at the fence and is it is the responsibility of the landowner which is shared among the six garages on that piece of land. Communication to be sent to the six properties advising them that this is their responsibility.</p> <p>Actions:</p> <ul style="list-style-type: none"> - RP will speak to contact to advise them and also to the six garage owners. <p>Overgrown Footpath (Previous meeting)</p> <p>Footpath is the responsibility of North Yorkshire. Have contacted them and they will look into getting the footpath sorted.</p> <p>Q: - <i>Do we have a page on the website signposting people on who they need to contact regarding things such as highways. drainage, lighting etc?</i></p> <p>A: - <i>We have had before, would be a good idea.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> - RP to provide contact details for departments. - MH to update website. <p>Drainage on Station Road.</p> <p>Public request for who is responsible, and the advice was the drainage board.</p> <p>Q: - <i>Will they come out and inspect it?</i></p> <p>A: - <i>Yes, if it falls under their remit, they will but I believe it's been a while since they last came out to it.</i></p> <p>Action:</p> <p>RP to check with drainage board and feedback to clerk to respond. It was then advised that the drainage board are due out on 13th December and will hopefully put a plan together with the landowner for it to be cleaned.</p> <p>Q: - <i>Also, there is the blocked grate on Pinfold Hill?</i></p> <p>A: - <i>This needs to be excavated and reported to highways.</i></p> <p>Public contact agreed to do this.</p>	<p>SE</p> <p>DT</p> <p>RP</p> <p>RP/ AK/MH</p> <p>RP</p>
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	<p>- Look at reviewing website in New Year as not very engaging.</p> <p>Policies and Procedures (RH)</p> <p>- Updates agreed in item 07/1223</p> <p>Playground & Playing Field (RH/AK)</p> <p>- Work on the playground started this week on repairs, floor replacement, Repairs and replacement swings and chain links.</p> <p>Amount of funds left from the original grant to look at some new equipment however looked at a basket swing and these are £10,000. There is some potential match funding and also maybe some Local Authority funds.</p> <p>Q: - <i>When do we have to have the grant spent by before we have to repay it?</i></p> <p>A: - <i>July 2024.</i></p> <p>Q: - <i>Are you allowed to change the plan from repairs to new equipment, that won't affect the tender?</i></p> <p>A: - <i>Its was submitted as maintenance and upgrades and also to be completed in 2 phases so no it won't.</i></p> <p>Q: - <i>Does it have to be children's equipment, could you look at adult exercise equipment?</i></p> <p>A: - <i>We can look at all options going forward and work out the costs for each idea.</i></p> <p>Cemetery (DT / RP)</p> <p>RP is still completing the section 73. RP has also met with undertakers to get support through process going forward.</p>	
<p>10/1223</p>	<p>Private Session</p> <p>FOI request information has been completed to be sent.</p> <p>Councillors were kept updated around clerks (MHO) leave of absence and put together a contact plan for her return.</p> <p>New Laptop.</p>	<p>SE / RP</p>
	<p>Date of next meeting:</p> <p>The meeting closed at 20.20pm</p> <p>- 9th January 2023 7pm</p>	