

Minutes of the meeting of The Wistow Parish Council

DATE	Tuesday 12 th I	December 2023					
TIME	19.00	19.00					
LOCATION	The Methodist Church, Wistow						
Pr	esent						
Name		Role	Name	Role	Role		
Richard Harrison (RH)		Councillor	Robin Poskitt (RP)	Councillo	r		
Aimee Kendal (AK)		Councillor	Michael Hewan (MH)	Councillo	Councillor		
Dominic Tyler (DT)		Chair					
Α	bsent						
Margaret	Horton (MHO)	Clerk					
	tendance						
	Edwards (SE)	Acting Clerk					
	Attendees	2					
AGENDA							
Number 01/1223	Welcome & Apo		escription		Action		
	The meeting was opened by Chair, and everybody was welcomed to the meeting. There were no apologies of absence. .						
02/1223	There were no comade:	re no confidential items to highlight. The following declarations of interest were IH declared an interest as a member of the gardening group.					
03/1223	Minutes of the last meeting The minutes of previous meeting held on 14 th November 2023 had been previously circulated. These were approved and ratified as a true and correct record of the meeting. Minutes had been published in draft form and would now be updated to approved on the website.						
	Matters Arising:All matters arising had been addressed in the action sheet.						
04/1223	Councillor Recruitment Currently have 3 vacancies. Received 2 applications and have a further expression of interest. If we only have the 2 applications both will be co-opted in at January's meeting however if the 3 rd application comes back before 14 th December, then there will have to be an interview process. Dates need to be agreed.						
	Clerk to circulate	e email with available da	ates from RP and herself.		SE		

05/1223 | Public Issues

Defibrillator at Village Hall

There have been two events in the village to raise funds towards another defibrillator at the village hall. The Kings Coronation raise £275, and Winter Wonderland raised £640. There may also be some funds from a Bingo event which need to be confirmed. RH was approached by a resident who can get a staff discount on a defibrillator and would therefore hopefully be able to decrease the price to within the range that is currently sat in the pot.

There are also some government grants for match funding up to £750 and also funding available through the British Heart Foundation.

A quote for installation has been requested through Heron Electrical Actions:

- Clerk to obtain information from Government Grant
- Clerk to obtain information from Heart Foundation.

Q: - There have been some conversations about two further defibrillators in the village at Maisy Moos and the Pub, will these also be maintained by the council?

- A: No then organisations will maintain these themselves.
- Q: Who will maintain the one at the village hall?
- A: Jane Jones does the existing one at the moment but maybe the village hall could take over this one.

Actions:

- Speak to Tennis Club about contributing to the maintenance cost (DT)

DT

SE

Fallen Fence Panel Dog Bin

Contacted by member of the public regarding fallen fence panel. Councillors have looked at the fence and is it is the responsibility of the landowner which is shared among the six garages on that piece of land. Communication to be sent to the six properties advising them that this is their responsibility.

Actions:

- RP will speak to contact to advise them and also to the six garage owners.

RP

Overgrown Footpath (Previous meeting)

Footpath is the responsibility of North Yorkshire. Have contacted them and they will look into getting the footpath sorted.

Q: - Do we have a page on the website signposting people on who they need to contact regarding things such as highways. drainage, lighting etc?

A: - We have had before, would be a good idea.

Actions:

- RP to provide contact details for departments.
- MH to update website.

RP/ AK/MH

Drainage on Station Road.

Public request for who is responsible, and the advice was the drainage board.

Q: - Will they come out and inspect it?

A: - Yes, if it falls under their remit, they will but I believe it's been a while since they last came out to it.

Action:

RP to check with drainage board and feedback to clerk to respond. It was then advised that the drainage board are due out on 13th December and will hopefully put a plan together with the landowner for it to be cleaned.

Q: - Also, there is the blocked grate on Pinfold Hill?

A: - This needs to be excavated and reported to highways.

Public contact agreed to do this.

RP

06/4222	Dlanning	
06/1223	Planning Details of planning applications had been previously circulated for comments from the council.	
	Rose Cottage Late comment to be submitted stipulating that once the build is complete the static caravan is removed.	
	Comments to be added to planning portal.	SE
07/1223	Policies	
	Online Panking	RH
	Online Banking Following amendments still to be made:	ΝП
	- Daily limit to be increased to £1000.	
	 Anything under £500 clerk is authorised by the Parish Council to pay upon receipt of 	
	invoice and add to payments list.	
	- Anything between £500-£1000 clerk to alert councillors that payment needs to be	
	made. Once councillors have approved via email clerk can make payment using the	
	online banking facility.	
	- Anything over £1000 to be paid by cheque and agreed at each monthly meeting.	
	- Cheque signatures are currently AK/RH/MH/MHO – remain as this until clerk returns	
	from sick leave and all vacancies are filled.	
	- Wording of RFO to be amended to clerk in just one paragraph highlighted.	
	-	
	Needs to be amended and come back to the Parish Council at the next meeting for full	
	approval.	
00/4222	Ou seine Heme	
08/1223	Ongoing Items	CE
	Items listed in separate appendix. Items updated with comments and actions.	SE
	The following items had all been completed and removed from the list:	
	- Grass Cutting Contract Details. Action Completed.	
	Councillor Recruitment. Action Completed.Public contact form NT. Action Completed.	
	- Public Contact form RW. Action Completed.	
	- Lawn Mower for Gardening Group. Action Completed.	
	- Planning Applications updated. Action Completed.	
	- Planning Applications updated. Action Completed.	
	Letter regarding dogs on field had been previously circulated for approval. Councillors	RP
	agreed letter for it to go out to all users of the Field.	
09/1223	Updates from Working Groups and consideration of actions:	
	Finance (DT/RH/ SE)	
	- Payment list circulated to councillors for November 2023	
	- EON Tariff - Clerk to request quotes to benchmark.	
	- Precept request for 24-25 due. Separate meeting to agree.	ALL
	- 22/23 Vat reimbursement. Papers are all with MHO – defer.	МНО
	Website (MH/AK)	
	- Draft minutes to be removed and replaced with approved version after the meeting.	
	- Contact democratic services to have email address removed for spam purposes and	
	changed to hyperlinks.	
	Q: - Had website a while now, should we review it and how its working?	
	Q: - Do we get any statistics on website sent in a report?	
		МН

	Look at reviewing website in New Year as not your engaging	
	- Look at reviewing website in New Year as not very engaging.	
	Policies and Procedures (RH)	
	- Updates agreed in item 07/1223	
	Playground & Playing Field (RH/AK)	
	- Work on the playground started this week on repairs, floor replacement, Repairs and	
	replacement swings and chain links.	
	Amount of funds left from the original grant to look at some new equipment however	
	looked at a basket swing and these are £10,000. There is some potential match funding	
	and also maybe some Local Authority funds.	
	Q: - When do we have to have the grant spent by before we have to repay it?	
	A: - July 2024.	
	Q: - Are you allowed to change the plan from repairs to new equipment, that won't affect the tender?	
	A: - Its was submitted as maintenance and upgrades and also to be completed in 2	
	phases so no it won't.	
	Q: - Does it have to be children's equipment, could you look at adult exercise equipment?	
	A: - We can look at all options going forward and work out the costs for each idea.	
	Cemetery (DT / RP)	
	RP is still completing the section 73. RP has also met with undertakers to get support	
	through process going forward.	
10/1223	Private Session	
	FOI request information has been completed to be sent.	SE / RP
	To request mornation has been completed to be senti	0 2,
	Councillors were kept updated around clerks (MHO) leave of absence and put together a	
	contact plan for her return.	
	New Laptop.	
	Date of next meeting:	
	bute of flext fleeting.	
	The meeting closed at 20.20pm	
	- 9 th January 2023 7pm	