Margaret Horton

Parish Clerk

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Dear Councillor

The minutes of the Annual Meeting of Parish Council - 6th June 2023

You are hereby summoned to attend the **Annual Meeting of Wistow Parish Council** which has been arranged for **Tuesday 6th June**, commencing after the Annual Parish Meeting, at the **Methodist Chapel Hall, Wistow**.

**Agenda**

**1 Election of Chair**

* **Michael Hewan elected as chair**

**2 Declaration of acceptance of office**

The chair to sign the declaration of office

* **Resolved: Cllr Hewan signed the declaration**

**3 Apologies of absence**

* **Morris Golton**

**4 Disclosure of interests**

* **None received**

**5 Nomination of Vice Chair**

To **consider** nominations and to elect a Parish Councillor as Vice Chair of Wistow Parish Council for the year 2023/24

* **Dominic Tyler elected Vice Chair**

**6 Appointment of Working Groups**

**6.1** Finance

* **Michael Hewan, Dominic Tyler**

**6.2** Playground

* **Amie Kendal, Emily Pownall, Rich Harrison**

**6.3** Cemetery

* **Morris Golton, Dominic Tyler, Rob Poskitt**

**6.4** Policies

* **Charles Richardson, Rich Harrison**

**6.5** Website

* **Emily Pownall, Michael Hewan**

**7 Appointment of Representatives on outside bodies**

**7.1** Wistow School Charity (Richard Harrison)

* **Rich Harrison**

**7.2** Poor's Land Charity (formerly Brian Gregory)

* **None appointed, liaison with MoP**

**7.3** Jubilee Hall Committee (formerly Emily Pownall)

* **Dominic Tyler**

Persons in brackets are current appointees.

**8** **Signatories for Cheques**

To **confirm** Signatories for Parish Council

**Existing Signatories:**

Margaret Horton, Amie Kendal, Michael Hewan, Richard Harrison

* **The Signatories were confirmed**

**9 Year End Accounts**

To **consider** and **approve** the completion of the Annual Return (AGAR)

* **The AGAR was considered and approved, signed by both Michael Hewan and the Clerk in the meeting.**

**10 Closing of meeting**