Margaret Horton

Parish Clerk

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Dear Councillor

Parish Council Meeting – 11th of July 2023

You are hereby summoned to attend the Wistow Parish Council Meeting which has been arranged for **Tuesday** 11th of July 2023, commencing at **19.00hrs**, at the **Methodist Chapel Hall, Wistow.**

**Agenda**

11.07.23-01 To receive Apologies of absence and consider the reasons for absence.

11.07.23-02 To receive declarations of Interest from the Parish Councillors.

11.07.23-03 To Agree Minutes of last meetings June 6th.

11.07.23-04 To receive the Acting Chairman Statement/Address and consider the recommendations

11.07.23-05 To consider the Recruitment of Councillors and agree an action

11.07.23-06 To receive and agree the Clerk Update (13/06/23) – YLCA – and consider

operating going forward

11.07.23-07 To receive the recommendation of “What we’ve done this year” Leaflet and consider its adoption

11.07.23-08 To consider and agree The Green - Pond – Rushes, Fish work moving forward

11.07.23-09 To consider Christmas Lights switch on – Retrieving the lights

11.07.23-10 To receive “A future Plan” What’s the Council’s plan for the forthcoming years and consider its adoption

11.07.23-11 To consider the use of a “Handyman”

11.07.23-12 To consider a Gate key box for access at the Cemetery & Village playing fields

**Members of public issues**

11.07.23-13 To consider leaving wildflower areas on the green raised at the last meeting

11.07.23-14 To receive “The Councils hedge growing through MOPs fence” consider and approve action

11.07.23-15 To receive “Concerns raised by the public regarding the council constitution” consider and approve action

11.07.23-16 To consider the proposal of a dog exercise area on the Field from the previous annual meeting

11.07.23-17 To receive items raised regarding the Defibrillator by the Tennis Club

11.07.23-18 Ongoing items

An update from acting clerk/Councillors of the actions list. *Appendix 1*

11.07.23-19 Updates from Working Groups and consider an actions

* Finance - Dominic, Margaret, Previously Michael
* Policies and procedures – Charles, Richard
* Website – Michael, Emily –
* Playground & Playfield – Richard, Amie
* Cemetery – Rob, Morris, Dominic

11.07.23-20 To consider the Planning updates detailed below and agree actions:

Appendix 2

11.07.23-21 Winnow Barn

11.07.23-22 Lodge Farm

11.07.23-23 Plantation House

11.07.23-24 Closure of Meeting and date and time of next meeting

Future Meetings

* 8th August 7pm
* 12th September 7pm
* 10th October 7pm
* 14th November 7pm
* 12th December 7pm
* 9th January 7pm

*Appendix 1:*

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| *Agenda item* | *Action* | *Who* | *Notes* | *Date Completed* |
| *23.01* | *Follow up on 20s plenty signage* | *RH* | *Signs received, follow up action to put up signage* |  |
| *23.02* | *Liaise with NYCC re rumble strips* | *DT* | *No go, NYC would not approve rumble strips* | *20/04/23* |
| *23.03* | *Submit grant claim to Awards for All* | *AK* | *Grant submitted. Awaiting response.*  *Grant awarded. Money to be received in the next few weeks as per email. Fowarded to Cllrs for info* | *11/03/23*  *29/06/23* |
| *23.04* | *Draft policy on risk and contingencies* | *CR* | *Draft to be sent round all councillors once complete* |  |
| *23.05* | *Social media policy to be posted on the website* | *MH* |  |  |
| *23.06* | *Access rights to payroll portal inform Autella* | *Clerk* |  |  |
| *23.07* | *Arrange meeting with Cllr Cattanach* | *Clerk* | *On-hold* |  |
| *23.08* | *Confirm with Tree Surveyors to go ahead with work* | *Clerk* |  |  |
| *23.09* | *Advise Smart Start not to use their Allotment Area* | *DT* | *Completed – Work did not commence on the date advised – Chasing Contractor* | *14/04/23* |
| *23.10* | *Rope off Allotment area around Jubilee Hall and the transformer pole.* | *RH*  *&*  ***RP*** | *completed* | *18/04/23* |
| *23.11* | *Arrange a donation to the gardening club for the same amount given in 2022.* | *Clerk* | *Outstanding* |  |
| *23.12* | *Discuss use of CCTV systems surrounding Jubilee Hall, with MOP.* | *DT* | *Completed – prices received – arrange meeting to discuss* | *25/06/23* |
| *23.13* | *Amend website emails to images* | *EP* | *Completed* | *20/05/2023* |
| *23.14* | *Fix skatepark signage* | *RH* |  |  |
| *23.15* | *Drafting of online banking policy* | *RH*  *CR* |  |  |
| *23.16* | *Raise complaint with playing field grass cutting. Arrange a cut before the coronation date, if possible.* | *Clerk* | *Completed* |  |
| *23.17* | *Arrange meeting with Jubilee Hall committee* | *MH* | *Completed* | *June-23* |
| *23.18* | *Full cemetery plan and action list.* | *DT*  *MG*  ***RP*** | *waiting on meeting with North Yorkshire Council to confirm proposals.* |  |
| *23.19* | *Arrange for online banking and a debit card for the account* | *MH*  *Clerk* |  |  |

*Appendix 2:*

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| **Planning reference number:** | **Brief of Plan:** | **Items of Consideration/ Decision** | **Carried** |
| *ZG2023/0458/COU*  *Winnow Barn* | *Change of use application from agricultural garden land, to bring the land within the residential curtilage of Winnow Barn (Retrospective)* |  |  |
| *ZG2023/0587/S73*  *Lodge Farm* | *Section 73 application to remove condition 07 (agricultural occupation) of approval 8/36/31/PA Outline application for erection of bungalow to replace existing farmhouse* |  |  |
| *ZG2023/0433/FUL*  *Plantation House* | *New proposed planning application for 9 New Build Properties* |  |  |