

Margaret Horton  
Parish Clerk  
Tel:01757 242743  
Email: [Clerk@wistowparishcouncil.gov.uk](mailto:Clerk@wistowparishcouncil.gov.uk)  
Address:  
The Parish Office,  
5 Wolsey Grange,  
Cawood,  
Selby YO8 3SB

Dear Councillor

Annual Meeting of Parish Council - 6th June 2023

You are hereby summoned to attend the **Annual Meeting of Wistow Parish Council** which has been arranged for **Tuesday 6th June**, commencing after the Annual Parish Meeting, at the **Methodist Chapel Hall, Wistow**.

## **Agenda**

### **1 Election of Chair**

### **2 Declaration of acceptance of office**

The chair to sign the declaration of office

### **3 Apologies of absence**

### **4 Disclosure of interests**

### **5 Nomination of Vice Chair**

To **consider** nominations and to elect a Parish Councillor as Vice Chair of Wistow Parish Council for the year 2023/24

### **6 Appointment of Working Groups**

**6.1** Finance

**6.2** Playground

**6.3** Cemetery

**6.4** Policies

**6.5** Website

### **7 Appointment of Representatives on outside bodies**

**7.1** Wistow School Charity (Richard Harrison)

**7.2** Poor's Land Charity (Brian Gregory)

**7.3** Jubilee Hall Committee (Emily Pownall)

Persons in brackets are current appointees.

### **8 Signatories for Cheques**

To **confirm** Signatories for Parish Council

### **Existing Signatories:**

Margaret Horton, Amie Kendal, Michael Hewan, Richard Harrison

### **9 Year End Accounts**

To **consider** and **approve** the completion of the Annual Return (AGAR)

### **10 Closing of meeting**