

WISTOW PARISH COUNCIL

Minutes of the Wistow Parish Council meeting held on Tuesday 14th March 2023

Present Cllrs Hewan (chair) Harrison (vice chair) Kendal, Pownall, Golton and 3 members of the public

23.14 To receive apologies for absence and consider reasons for absence

Apologies received from Cllr Richardson due to work commitments

23.15 To receive declarations of interest from Parish Councillors

None received

23.16 To approve Minutes of the Parish Council meeting held on 7th February 2023

Minutes agreed subject to a minor amendment item 23.4 should read that Cllr Harrison had requested a donation rather than the Coronation Working Group.

23.17 To consider any matters arising out of previous meeting

It was agreed by the PC that a donation of £150 be given to the Coronation Working Group to purchase bookmarks for Wistow School children to celebrate the day. Cllr Harrison agreed to order the items .

23.18 To consider and agree Members of the Public issues

To consider having an illuminated 30mph sign on the main road

Members did not support this request as it was thought that this would not stop speeding in the village, it was agreed that Cllr Harrison would follow up the 20s plenty signage, Cllr Tyler agreed to raise having rumble strips on the road with the Highways Authority.

To note the placing of a quickline cabinet on the verge outside the school and the school's response

Cllr Kendal informed the PC that Cllr Cattanach had contacted NYCC Highways on the schools behalf who had received the following response.

Further to your emails regarding the Fibre Optic Cabinet outside Wistow CoE Primary School, I can confirm that NYCC's Area 7 Office was consulted on the proposed cabinet. However we are only a consultee and the utility company has a statutory right to erect the cabinets in the highway. Therefore the Highway Authority are not allowed to object to the cabinets unless they interfere with vehicular visibility at junctions and accesses or cause an obstruction to a footway. Therefore unfortunately in this situation the Highway Authority did not have the powers to object to the cabinet in the location it has been erected, because it does not interfere with the junction visibility splays or obstruct a footway.

With regards to consultation on the location of the cabinet, this would be down to Quickline. As explained NYCC is only a consultee and is not involved in the construction of the cabinets. Therefore any consultation taking place is carried out by the company requesting/constructing the cabinet.

This was noted by the PC

23.19 To update regarding the trustee ship of Jubilee Hall

Clerk confirmed that she had sent a copy of the 1995 Lease and Trust Deed to the secretary, she had also provided Cllr Pownall details to contact her directly regarding future dates of the Committee, as

yet no further contact had been made for Jubilee Hall Committee . It was also noted that Mr Poskitt had resigned from Jubilee Hall Committee. PC noted no further action .

23.20 To agree to co-opt Mr D Tyler as a member of the PC.

Clerk explained that only one candidate remained after others rescinded their applications, as such the remaining candidate could be co-opted without an interview. This was agreed by all members of the PC.

23.22 To consider a request from the Coronation Working Group to use the playing field at Jubilee Hall to allow dogs to attend a dog show.

This was agreed on the understanding that any dog poo would be picked up by the owners as it was recognised that children play on the field.

To consider having a representative from the PC on the day to explain to members of the public what the PC does and provide information about the work undertaken, this was agreed.

Proposal from Scalm Park to assemble foot golf was also agreed. Cllr Harrison and Pownall to make appropriate arrangements

23.23 Up-date on Defibrillator signage, Clerk reported that the signage proposed had to be made as a bespoke item, it was agreed to order 2 generic signs from Amazon, Clerk to purchase items.

23.24 To receive updates from the working groups

Cemetery

Concern was expressed that the stumps had not been removed, Cllr Golton informed the meeting that the roots of the trees and bushes would disintegrate over time, PC noted this.

It was agreed to pay the invoice from T Johnson Ltd on works that had been undertaken on the village green. Clerk to arrange.

Confirmed that as requested, an Extraordinary meeting would be held on 21st March at 7.00pm to discuss the cemetery plans and agree on actions to be undertaken in the future. It was agreed to advertise this on facebook to inform members of the public.

Web site and facebook

Web Site

In response to a MOP query asking why Minutes of the previous meeting were not being placed on the Website, Cllr Hewan advised that a decision last year had been made that Minutes would only be published after they had been accepted and approved. i.e. after the following meeting.

Cllr Hewan confirmed that as requested, all Cllr telephone numbers had been removed from the web site, instead pointing to the Clerk as the contact telephone number..

It was also discussed that Cllrs email addresses were also visible as used in the Cllrs details for contact; Cllre Hewan understood that this was required.

Using the Cllrs email address opened up an email send window.

Cllr Pownall said that she would make a change to the web site such that the displayed email address would be an image and not text, this to stop automation of harvested addresses.

Face book

Cllr Kendal said that she was going to stop using the PC's facebook profile and use a facebook page instead to post items which could then be shared with other facebook groups. The new page will offer

more appropriate facilities for the council e.g analytics,improved control of engagement and scheduling events.Cllr Kendal and Pownall to facilitate.

Playground

Cllr Harrison and Kendal confirmed that there were no major non compliances. Cllr Kendall previously circulated for information regarding a grant application to Awards for All it was agreed by the PC to submit the grant and thanked Cllr Kendal for her work.Cllr kendall to submit on behalf of the PC

Clerk confirmed that the new bin for the skatepark had been ordered.

Policies

Clerk confirmed that Cllr Richardson was currently drafting a policy on risk and contingencies for review with Cllr Richardson before sharing with others.

Social Media Policy was agreed,Cllr Hewan to post on the web

Finance

Cllr Hewan explained that Autella our payroll provider were working with HMRC regarding tax anomalies in previous years, PC agreed this action

PC agreed to giving access rights to the new Autella payroll portal to the finance working group and the Clerk , this reduces emails and enables access to non GDPR data. Agreed clerk would inform Autella.

It was also agreed that Cllr Tyler would replace Cllr Pownall on the finance working group

23.25 To receive, agree and note the following

Bank statement -Noted

Bank Reconciliation statement -Noted

List of payments -agreed

23.26 Dates of future meetings for the forthcoming year were noted

Clerk informed the PC that Cllr Cattnach had offered to meet the Chair and any other Councillors to discuss any concerns the PC had when SDC would merge with NYCC in the re organisation. It was agreed that Cllrs Hewan, Tyler and the clerk would meet and report back; Clerk to arrange.

23.27 Noted date for Extraordinary PC Meeting Tuesday 21st March at 7.00pm to discuss the cemetery plans only.

Meeting closed at 8.20 pm