

WISTOW PARISH COUNCIL

Minutes of the Wistow Parish Council meeting held on Tuesday 15th November 2022. Held at 7.00pm at the Methodist Chapel Hall.

Present: Councillors M Hewan (Chair), R Harrison (Vice Chair), A Kendal, E Pownall, M Golton and C Richardson.
Also present: 4 members of the public.

22.114 To receive apologies for absence and consider the reasons for absence.

Apologies were received from the clerk. Accepted.

22.115 To receive declarations of interest from Parish Councillors.

Cllr Richardson declared a non-pecuniary interest in Item 118 (b).

22.116 To consider approval of the minutes of the Meeting of the Parish Council held on the 11th October 2022

Minutes were approved. Proposer Cllr Golton, seconded by Cllr Kendal.

22.117 To discuss having a separate role of minute taker and that actions / decisions should be clearly documented.

Cllr Hewan expressed the need for decisions to be clearly documented in the Clerks absence. Cllr Richardson offered to take the minutes in the clerk's absence - accepted.

22.118 To consider planning applications

- a) 2022/1057/FUL Conversion of light industrial outbuilding into a single dwelling house | Fairholm

No comments.

- b) 2022/1175/TPO Application for consent to fell 1No Poplar tree covered by TPO 14/1992 | Beech Grange Selby Road

No comments. Cllr Richardson's interest noted.

- c) SDC have taken enforcement action regarding the declined planning permission for the caravan in the rear garden on Garth Close, it has now been removed.

No comments.

- d) Appeal AP/2022/0038/REF Change of use from residential property to holiday let (retrospective) Cobblers Cottage Pinfold Hill Wistow. Refusal appealed. (Item 77, 14-06-2022 2021/1455). #

No comments.

- e) To receive an update on the Parish Council's submission of objections as to planning application 2022/0945/FUL Plantation House, Erection of 32 Houses. (see meeting 11-10-2022).

Four members of the public expressed an interest in this item. Specific concern was raised over the inclusion of three-story houses and use of greenfield land. Noted by Councillors.

- f) 2022/1081/COU Lodge Farm Replacement of Barn: Refused (previous item 102 11-10-2022

No comments.

22.119 To receive an update on the Parish Council's comments as to the Selby Local Plan.

No comments.

22.120 To receive an update on the Cemetery works, removal of hedging.

Cllr Golton provided an update and explained the Council have now engaged a contractor to undertake the works. Councillors agreed to wait until the December meeting, when the project lead Mr R Poskitt is present, before agreeing a commencement date.

22.121 To receive an update on the Pond Fencing repairs on the village green.

Cllr Harrison provided an update. Ongoing. Hope to complete the repairs before the next meeting.

Cllr Hewan requested the use of post and chain fencing as a means of reducing the cost of replacing the deteriorating wooden fencing to be considered at a future meeting.

All Councillors agreed to continue to repair the fencing for the time being, and to include proposals for alternative fencing at a future meeting.

22.122 To receive a report on the Playground.

Email received from RoSPA (Royal Society for Prevention of Accidents). No comments.

22.123 To receive a report on Footpaths.

Cllr Harrison provided an update. 7 group walks have taken place. Missing signpost on footpath off Carr Lane, and obstruction on Stoney Lane. All Councillors agreed Cllr Harrison to draft and send letter to NYCC.

Cllr Hewan requested copies of the footpath walks so as to place on the website.

Cllr Pownall offered to create a map of the footpaths in the village. To be included in notice board.

22.124 To receive an update on the requested meeting with the Jubilee Hall Committee regarding Trustees.

No update. Chairman of the Jubilee Hall Committee is away.

22.125 To consider the use of Jubilee Hall for Parish Council meetings.

Request from Jubilee Hall to use their function room. Cost for Jubilee Hall to be determined. Cllr Harrison questioned the suitability of the Jubilee Hall owing to not having wheelchair access to the room upstairs. All councillors agreed to remain at the Methodist Chapel for the time being.

22.126 To receive an update on a Social Media policy and Webpage.

Cllr Harrison gave an update on the Social Media Policy. Cllr Hewan raised concern around communications being duplicated across different channels. Preference for Facebook page to only be used for updates, and not distributing minutes. Comments must go through the Clerk. Cllr Pownall explained the page could be used to signpost people to the website.

Cllr Kendal explained the current Facebook account is a private profile and not a page. Hence the past difficulties in sharing information. Cllr Pownall explained the new policy would remove the current profile and replace it with a page.

All Councillors agreed to amend the policy to allow a working group to be appointed at any time.

Working Group to include; Cllr Harrison (nominated by Cllr Pownall), and Cllr Kendal (nominated by Cllr Hewan). Cllr Harrison explained the working group would be admins for the page.

Webpage

Cllr Hewan explained the webpage is managed by himself and the Clerk, and raised the need for a Councillor to replace the Clerk. Cllr Pownall nominated by Cllr Harrison. Cllr Hewan to also remain as webmaster. All agreed.

22.127 To receive an update on the signs for the Defibrillator, and repairs.

No update on signs for defibrillator.

22.128 To receive an update on the letters to NYCC and SDC regarding the overhanging Willow Tree at the Pinfold Hill / Selby Road junction.

Cllr Harrison's draft letter to NYCC considered. All agreed for letter to be sent.

22.129 To receive an update on the "20s plenty" campaign.

Cllr Harrison provided an update.. Explained no cost to join. All agreed to support. Cllrs Hewan and Harrison had attended a LCA meeting at which this topic had been included

22.130 To discuss the creation of a Risks and Contingency Policy.

Cllr Hewan explained the need for contingency within the Councils policies and proposed the following committee make up.

- Finance – Cllrs Hewan and Pownall. Cemetery – All
- Policy and Procedures – Cllrs Harrison and Richardson. Action to produce master document.
- Cemetery – All Councillors.

Cllr Hewan to share policy's from LCA with all Councillors.

22.131 To discuss and agree who will put up the Christmas tree lights on the Village Green.

All Councillors agreed to put lights up on Sunday 17th November.

22.132 To note that the lock of the Notice Board on the Village Green is broken and needs replacing, to determine by whom.

Cllr Hewan to contact a MOP volunteer to replace the lock.

22.133 Financial matters

No movement during Clerks absence. All Councillors to consider items to include in next years budget for discussion at next meeting.

22.134 To consider and determine if Parish Council meetings in December should continue.

All Councillors agreed to continue with December meetings.

22.135 Members of the Public issues

- a) An issue on behalf of a neighbour regarding a potential flood risk to her property from blocked drains.

All Councillors agreed for Council to register the issue with NYCC as well as the householder doing so themselves.

- b) Garth Close, request for information as to the relocation of the street lighting to another position on the road and any costs/fees that may be applicable.

All Councillors agreed to direct the resident concerned to NYCC and the relevant utility companies.

- c) Request from a member of the public to remove / refurbish / re-install the wooden bench by the Notice Board on the Village Green.

All Councillors agreed.

- d) Request from a member of the public to replace traffic sign on George Street.

All Councillors agreed to report via NYCC website.

- e) Parking opposite Prospect Place on the section of road between Pinfold Hill and George Street that is blocking the view of traffic turning from Pinfold Hill onto Lordship Lane.

Cllr Gorton reported that this was an ongoing issue and had been reported to NYCC previously.

Cllr Kendal proposed to request that yellow no parking lines be placed on that section of road. To be discussed at a future meeting.

All Councillors agreed.

Date of next meeting Tuesday 13th December 2022