

## Minutes of a Parish Council meeting held by ZOOM on Tuesday 6<sup>th</sup> April 2021 at 7.30pm

**Present:** Mr B Gregory (Chairman), Mr M Hewan (Vice Chairman), Mr M Golton, Mr C Tindall, Mr O Macdonald, Mr R Harrison, and the Clerk.

**Also Present:** Mr R Poskitt and Ms S Price (Parishioners)

**1 Apologies for absence:** -Cllr C Clark sent his apologies due to work commitments. Apologies accepted

**2 Declarations of Interest:** None.

**3 Minutes:** The minutes of the meeting held on Tuesday 2<sup>nd</sup> March were approved subject to the following amendments:

The Parish Council would like thank Jim Wildash for his serving as Clerk to the Parish for 55 years and his services to Wistow village.

Item 9 d) it was noted that the new bin had not been ordered Councillors agreed to discuss at next meeting due to cost implications.

**4 Parishioner's Issues:** Mr Poskitt raised the issue of the web site which he had developed and paid for by him since 2009, he agreed to continue posting information on the web site and had developed two new pages on the web Parish News and Planning Matters. He sought permission from the Council to web at the next meeting. This was agreed.

Mr Poskitt also raised the issue of Jubilee Hall with a view of the Council to act as Trustees of the Hall it was agreed to defer this to the next meeting for discussion. Mr Poskitt agreed to e mail information prior to the meeting to ensure that all Councillors were aware of his proposals prior to the meeting. This was agreed.

### Matters Arising:

- **Cemetery/graveyard** Clerk confirmed that the land had been purchased form NYCC and was waiting for the title deeds to come back from the Solicitors.
- **Planning Discharge of Conditions** Clerk confirmed that the two Conditions had been sent to SDC Planning for approval these were the Enhanced Ecology Statement and the agreement of the Council to allow Wistow Primary School to use the playing field at Jubilee Hall. To date no approval had been given from SDC Planning. Clerk agreed to progress chase
- **Transfer of land from NYCC** Chairman confirmed that the Cemetery land had now transferred from NYCC to Wistow Parish Council. This meant that the land was now owned by Wistow Parish Council.
- **Groundwork Specification** Chairman previously circulated Council the specification which identified 2 phases, phase 1 identified the car park edging and phase 2 identified the infill .
- **Quote for groundworks** Clerk confirmed that she had contacted 4 contractors to provide quotes, to date 2 contractors had met Chairman on site, 1 quote had been submitted, Phase 1 quote £8520, phase 2 quote £9,216. After discussion it was agreed that there were not sufficient reserves in the budget to cover these costs. It was proposed that the car park should be pegged out, Cllr Rich Harrison agreed to move the soil and other volunteers of the Council would assist the Chairman in pegging out weather permitting this work to commence this Saturday 10<sup>th</sup> April 2021. Cllr Golton confirmed at the meeting that there were 40 plots left in the graveyard of the Church.

- **Burial Ground rules regulations and burial ground information and Charges** ,Chairman had previously circulated a copy of the above from Walton on the Wolds for discussion, it was agreed that he would draft similar for Wistow Parish to be discussed at the next meeting. Cllr Golton confirmed that it was agreed when the Council purchased the land that the cemetery would only be used for Wistow village residents.
- **Caravan on land in Garth Close** Clerk updated the Council that she had e mailed and had discussed the issue with the Enforcement Officer who confirmed that he was going to undertake a site visit but due to COVID restrictions he had to liaise with the owners of the property to gain access. Enforcement Officer confirmed that the owners had told him that a member of the family were living in the caravan whilst they were having a loft conversion built. The owners confirmed that it was not used as a nail bar. Clerk had explained to Enforcement Officer that residents were concerned about lack of progress on this case, Clerk agreed to speak to Enforcement Officer again to progress this matter.

6. **Planning application** : Clerk confirmed that notification had come today re the following planning application - Conversion of agricultural barn to 3 nos commercial units (retrospective )at Lodge Farm Wistow app number 2021/0316/FUL. Council agreed no objections but did raise concern regarding the adequate toilet facilities for 3 units which only one chemical unit. Clerk to respond back to SDC .

#### **7. Planning decisions by SDC:**

None reported

#### **8. Correspondence:**

None to consider

#### **9. other matters :**

- **Advertising planning applications** Clerk reported that last year SDC agreed not to send out neighbour notification letters with effect from 1<sup>st</sup> January 2021 out as part of the Statement of Community Involvement Strategy, To bring this to the attention of Wistow residents the Clerk drafted a notice that was posted on the 2 notice boards, on the web site and on Wistow Information page on face book. The notice gave information to residents how they can comment using the Planning Portal and also identified the web site links.
- **Code of Conduct** Council were advised by the Clerk their duties as a Councillor on the Council.
- **Playground** Chair reported that some maintenance was required he agreed to bring this information to the next meeting.

**10. Accounts:** Clerk gave details of the accounts since the last meeting ,Bank reconciliation was circulated previously showing balance of £4430.62 in bank account.

The following payments were approved, credit from EON £300,new Clerk salary £393.88,J Wildash salary and expenses £372.29,sundries -running costs &office expenditure £238.38.

**11. Date of next meeting:** 4<sup>th</sup> May 2021

Cllr Golton and Mr Poskitt expressed concern about lack of proper discussions using ZOOM , after discussion it was agreed due to COVID restrictions the next meeting would be a ZOOM meeting.

Meeting closed at 9.00pm